



EMPLOYMENT OPPORTUNITY

POSITION: Development Coordinator
LOCATION: Monterey County/Salinas
SALARY: \$14.37 – 16.88
HOURS: Full time 40 hours + Benefits
APPLY BY: Will accept applications until filled
APPLY AT: aazevedo@sunstreet.org
Fax: (831) 753-6005

MINIMUM QUALIFICATIONS

AA or Bachelor's degree in Business, Communication, Marketing or a related field plus 1 year of administrative experience in fundraising/development, marketing, public relations, nonprofits or related field. Equivalent combination of experience and education will be considered.

DESCRIPTION

To support Sun Street Centers' lead executive in community development and marketing; cultivating corporate relationships and individual donors, annual campaign, grant research, special events, sponsorship and public relations; This position helps the development director design and implement fundraising and marketing campaigns.

NOTE: Employees will be required to be fingerprinted and will be subject to clearance by the department of Justice.

Posted: 7/1/18

An Equal Opportunity/Affirmative Action Employer

Racial/ethnic minorities, women, people with disabilities, Vietnam veterans, and people in Recovery are encouraged to apply for all positions